

Hawthorne Neighborhood Association Bylaws

Article I – Name, Purpose

Section 1: The people of the Hawthorne neighborhood, in order to maintain and enhance the quality of life within our neighborhood, do form the Hawthorne Neighborhood Association (HNA). This organization shall at all times be operated exclusively for charitable purposes. All funds, whether income or principal, and whether acquired by membership dues, gifts, or otherwise, shall be devoted to the purpose of enhancing the quality of life in the neighborhood.

Section 2: Neighborhood boundaries. The Hawthorne Neighborhood is defined as the area within the City of Fargo, North Dakota, bounded on the north by Main Avenue, on the west by University Drive, on the south by 13th Avenue, and on the east by the Red River.

Article II – Membership

Section 1: Membership. Membership shall consist only of all dues-paying people of voting age who live, work, own property, or are otherwise interested in improving the quality of life in the neighborhood.

Section 2: Dues. Membership dues shall be determined by a three-fourths majority vote of those in attendance at a regular meeting of the HNA.

Article III – Organization

Section 1: Quorum. A quorum must be attended by at least five percent of the members before business can be transacted or motions made or passed. Unless otherwise stated in these bylaws, a simple majority vote of a quorum is required to transact business or to pass a motion.

Section 2: Meetings. The dates and times of the regular meetings shall be set by the officers of the HNA, and shall be published in the neighborhood newsletter. There shall be at least four meetings per year.

Section 3: Newsletter. In order to encourage participation in the HNA, and to promote a sense of neighborhood pride, the HNA shall publish and distribute a newsletter at least annually to all members and to as many non-member neighborhood residents as is reasonably possible.

Section 4: Expenses. All expenses shall be paid through reimbursement upon approval

of at least two officers and the signatures of any two officers is required on each check.

Section 5: Officers. There shall be four officers of the HNA, consisting of a President, Vice President, Secretary, and Treasurer. The officers shall be responsible for the overall direction of the HNA. Officers shall receive no compensation other than reasonable expenses.

Section 6: Elections. Elections of officers shall occur at the last regular meeting of each calendar year.

Section 7: Terms. All officers shall serve one-year terms commencing January 1, but are eligible for re-election.

Section 8: Officer Duties. The President shall convene regularly scheduled meetings and shall preside or arrange for other officers to preside at each meeting in the following order: Vice President, Secretary, and Treasurer. The President shall be responsible for overseeing the publishing and distribution of the neighborhood newsletter.

The Vice President shall chair committees on special subjects as designated by the President.

The Secretary shall be responsible for keeping records of all HNA actions, including overseeing the taking of minutes at all regular meetings and assuring that HNA records are maintained.

The Treasurer shall make a report at each regular meeting and make financial information available to officers and members on request. The Treasurer shall also chair the membership/fundraising committee.

Section 9: Vacancies. When an officer vacancy exists, nominations may be made and elections held for new officers at any regular meeting. These vacancies will be filled only until the next regular annual election.

Section 10: Removal from Office. When deemed necessary, an officer may be removed from office by a three-fourths majority vote of those in attendance at a regular meeting.

Section 11: Committees. Committees on special subjects may be formed at any regular meeting. The President, or whomever is presiding over the meeting, shall appoint committee leaders, who will be responsible for overseeing the works of the committee and for making progress reports at regular meetings for as long as said committee exists.

Article IV – Personal Liability

Section 1: No member or officer of the HNA shall be personally liable for the debts or obligations of the HNA, nor shall any property of the members or officers be subject to the payments of the debts or obligations of the HNA.

Article V –Dissolution

Section 1: Upon the dissolution of the HNA, assets shall be distributed to the government of the City of Fargo for a public purpose.

Article VI – Amendments

Section 1: When necessary, these bylaws may be amended by a three-fourths majority vote of those in attendance at a regular meeting.

Hawthorne Neighborhood Association

The purpose of the HNA is to bring together people who live, work, own property, or do business in the Hawthorne Neighborhood to discuss common goals and concerns, and to facilitate a partnership between the neighborhood and community leaders so that these issues can be resolved to the mutual benefit of the neighborhood and the community as a whole.