



Public Health
Prevent. Promote. Protect.

**FARGO CASS PUBLIC HEALTH
BOARD OF HEALTH
JUNE 23, 2016, 11:40 AM**

Present: Chris Anderson, MD; Dinah Goldenberg, Mayor Tim Mahoney, Chelsey Matter, Arland Rasmussen, and Mike Thorstad

Others Present: Larry Anenson, John Baird, MD; Grant Larson, Melissa Perala, Ruth Roman, and Kim Vance

Dinah Goldenberg, Chair called the meeting to order.

Announcements: Tobacco: Ruth thanked the board for the letter to the editor regarding the tobacco tax increase measure. The State has about 14,000 signatures turned in now. Once the measure is on the ballot, the Board of Health will discuss options for support.

Accreditation: Ready to submit for accreditation sometime next week.

Media: Information requests are continuing regarding the refugee populations and incidence of tuberculosis. Talked about providing data and fulfilling their requests with the data we have available. Lutheran Social Services, Grant Forks Public Health, and North Dakota Department of Health have all received requests as well. Discussion regarding policy, number of communicable diseases, staff time for reports, following open records policy. Also discussed TB treatment, homeless and refugee population tracking, and HIPAA issues.

Approve minutes: Dr. Mahoney made a motion to approve the May 20, 2016 meeting minutes. Mike Thorstad seconded and motion carried.

Budget 2017:

Ruth explained the purpose of this proposed budget meeting to the new board members. Circulated three graphs, 2017 Proposed Budget by Division, 2017 Proposed Revenue, and 2017 Proposed Budget by Category.

Revenue: Ruth discussed line by line increases or decreases on each source of revenue. Talked about each division and how it was funded. The difference from 2016 projected to 2017 projected revenue shows an increase of \$141,624. Talked about services in the rural county, no contract with West Fargo for public health services because it is covered by Cass County, doing population based services in the metro area, and growth of the City of Fargo.

Expenses: Salary and benefits will be updated for 2017 during the budget process. Reviewed each line item and gave explanation on increase and decrease for each expense. Discussed state reduction in funding affecting some services funded through Cass County Social Services. Jail budget includes staff that work directly in the jail. 2016 jail budget was increased to fund a Certified Medical Assistant position. Jail budget reflects an increase in benefits due to staff options.

Dinah thanked Ruth for the detailed presentations.

Arland Rasmussen made a motion to approve the budget. Chris Anderson seconded and motion carried.

Adjournment: Next Meeting August 19, 2016, 12:00 am at City Commission Chambers.

Respectfully submitted,

Linda Anderson
Principal Office Associate