

**MEMORANDUM**

**TO:** Board of Adjustment  
**FROM:** Aaron Nelson, Planner *AN*  
**DATE:** July 21, 2015  
**RE:** Board of Adjustment Meeting

The next meeting of the Board of Adjustment will be held on Tuesday, July 28, at 9:00 a.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 241-1474 or [planning@cityoffargo.com](mailto:planning@cityoffargo.com). Thank you.

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**BOARD OF ADJUSTMENT**  
**Tuesday, July 28, 2015 9:00 a.m.**  
**City Commission Room**  
**AGENDA**

1. Approve Minutes of July 16, 2015 Meeting
2. Old Business
3. New Business
  - a) Appeal of an Administrative Decision  
*Appellant claims that staff erred in not approving building plans due to staff's interpretation of Section A.2.3 of Conditional Overlay Ordinance No. 4978, relating to architectural features along building façades.*
  - b) Variance Request – 1005 South Drive South  
*Request for a variance of Section 20-0501 of the LDC. The requested variance is to allow construction of a building addition that would encroach into the required interior-side setback area within the SR-2, Single-Dwelling Residential, zoning district.*
4. Other Business
  - a) Nomination and Election of Officers
  - b) Recognition of Ken Lepper for dedicated service as a member of the Board of Adjustment.
5. Adjournment

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Board of Adjustment meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.cityoffargo.com/streaming](http://www.cityoffargo.com/streaming). They are rebroadcast each Tuesday at 9:00 a.m. for one month following the meeting.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

