



PLANNING AND DEVELOPMENT

200 Third Street North

Fargo, North Dakota 58102

Phone: (701) 241-1474

Fax: (701) 241-1526

E-Mail: planning@cityoffargo.com

www.cityoffargo.com

MEMORANDUM

TO: Historic Preservation Commission

FROM: *DM*
Dawn Mayo, Assistant Planner, Community Development

DATE: April 12, 2016

RE: Historic Preservation Commission Meeting

The next meeting of the Historic Preservation Commission will be held on Tuesday, April 19, at 8:00 a.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 241-1474 or planning@cityoffargo.com. Thank you.

HISTORIC PRESERVATION COMMISSION

Tuesday, April 19, 8:00 a.m.

City Commission Room

AGENDA

1. Approval of Minutes
2. HOD Review – 909 9th St S – New Garage
3. Other Business
4. Liaison Reports
 - Planning Commission – Christine Kloubec
 - Board of Adjustment – Heather Fischer
 - House Moving Board – Paul Gleye
 - Housing Rehab – Mike Hahn
 - Renaissance Zone Authority – Dirk Ockhardt
5. Next Meeting – May 17, 2016

Historic Preservation Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.cityoffargo.com/streaming. They are rebroadcast each Thursday at 8:00 a.m., Friday at 3:00 p.m. and Saturday at 3:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at www.cityoffargo.com/historicpreservationcommission.



Printed on Recycled paper.

**BOARD OF HISTORIC PRESERVATION COMMISSIONERS
MINUTES**

Regular Meeting:

Tuesday:

February 16, 2016:

The Regular Meeting of the Board of Historic Preservation Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 8:00 o'clock a.m., Tuesday, February 16, 2016.

The Historic Preservation Commissioners present or absent were as follows:

Present: Andrew Nielsen, Michael Burns, Mike Hahn, Christine Kloubec,
Heather Fischer, Dirk Ockhardt

Absent: Paul Gleye

Chair Burns called the meeting to order and welcomed Members to the meeting.

Item 1: Minutes: Regular Meeting of November 17, 2015

Mr. Nielsen moved the minutes of the November 17, 2015 Historic Preservation Commission meeting be approved. Second by Ms. Fischer. All Members present voted aye and the motion was declared carried.

Item 2: HOD Review – Hanna House, 707 8th Street South; Carriage House, 809 8th Avenue South; Garage, 712 9th Street South – Chas A Roberts Add: NO ACTION TAKEN

Assistant Planner Dawn Mayo provided a brief summary of 3 proposed projects, noting the Historic Preservation Commission no longer needs to review the projects at 707 8th Street South and 712 9th Street South due to changes in the scope of work. She stated the proposed work at 809 8th Avenue South includes remodel of the interior, exterior work, sealing the foundation, and re-roofing. She added, unless the exterior work for this project is more extensive, it will not need review by the Board.

Item 3: HOD Review – 351 7th Avenue South (New Garage) – Island Park Addition: APPROVED

This item was presented before Item 2.

Ms. Mayo introduced the proposed project for a new garage and demolition of the existing garage at 351 7th Avenue South.

Applicant Jeff Sakellson spoke on behalf of the project including details on the garage footprint, roof pitch, and compatibility of the proposed garage to the existing garage.

Mr. Hahn moved to approve the project as presented. Second by Mr. Ockhardt. All Members present voted aye and the motion was declared carried.

Item 4: Other Business

Ms. Mayo provided a brief update on the Certified Local Government (CLG) Grant, noting the application was submitted last Friday which included a request for funding of attendance to the National Trust for Historic Preservation Conference to provide a training opportunity for three Board members.

Mr. Nielsen moved to approve the grant request for the CLG Grant to attend the National Trust for Historic Preservation Conference. Second by Ms. Kloubec. All Members present voted aye and the motion was declared carried.

Item 5: Liaison Reports

Mr. Hahn and Ms. Mayo gave a brief update on the Housing Rehab Program, including more abbreviated processes to help streamline the applications.

Mr. Hahn provided a summary on the Renaissance Zone Authority including expansion of the Renaissance Zone boundary.

No other liaison reports were presented.

Board Members discussed the upcoming State Convention for the Republican Party in Fargo and possible opportunities for tours of the historic downtown district to people coming to Fargo for this convention.

In addition, Ms. Mayo noted the State Historic Preservation Office has set aside a date in June where they want every CLG to hold a historic preservation event and added Board Members should forward any ideas for this event to her.

Item 6: Next Meeting – March 15, 2016

The time at adjournment was 8:41 a.m.

CERTIFICATE OF APPROPRIATENESS APPLICATION & REVIEW FORM

Property address 909 9 St S

Legal description of property Lots 8 & 9, Block S, Chas A Roberts

Historic Overlay District where property is located Chas A Roberts

Name of Owner Olivier Cristol Telephone _____

Address (if different) _____

Application is hereby made by the above-named owner of the subject property for a Certificate of Appropriateness (by the process set forth in §20-0305 and §20-0912 of the Land Development Code).

This form will be reviewed by City of Fargo staff. If the proposed work involves **exterior renovation** of a structure, and is determined to comply with Historic Overlay design standards, a Certificate of Appropriateness will be issued, and a building permit may then be granted. If the proposed work does not obviously conform to the design standards published in the LDC, the Historic Preservation Commission (HPC) of the City of Fargo will review the application and make the determination. Photos and plans may be requested if necessary for clarification. **Projects that involve the creation of a mural, or demolition or new construction of a structure must be reviewed by the HPC.** More information on design standards is available at: www.cityoffargo.com/planning/historic/overlay.htm.

Check each of the following which applies to your project:

- | | |
|---|---|
| <input type="checkbox"/> Exterior remodel | <input checked="" type="checkbox"/> New garage |
| <input type="checkbox"/> Window replacement | <input type="checkbox"/> New accessory structure (not garage) |
| <input type="checkbox"/> New dormer | <input type="checkbox"/> New porch |
| <input type="checkbox"/> New/replacement chimney | <input type="checkbox"/> Front yard paving |
| <input type="checkbox"/> Skylight | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Overhead garage door replacement | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> New addition | |

Briefly describe the proposed work:

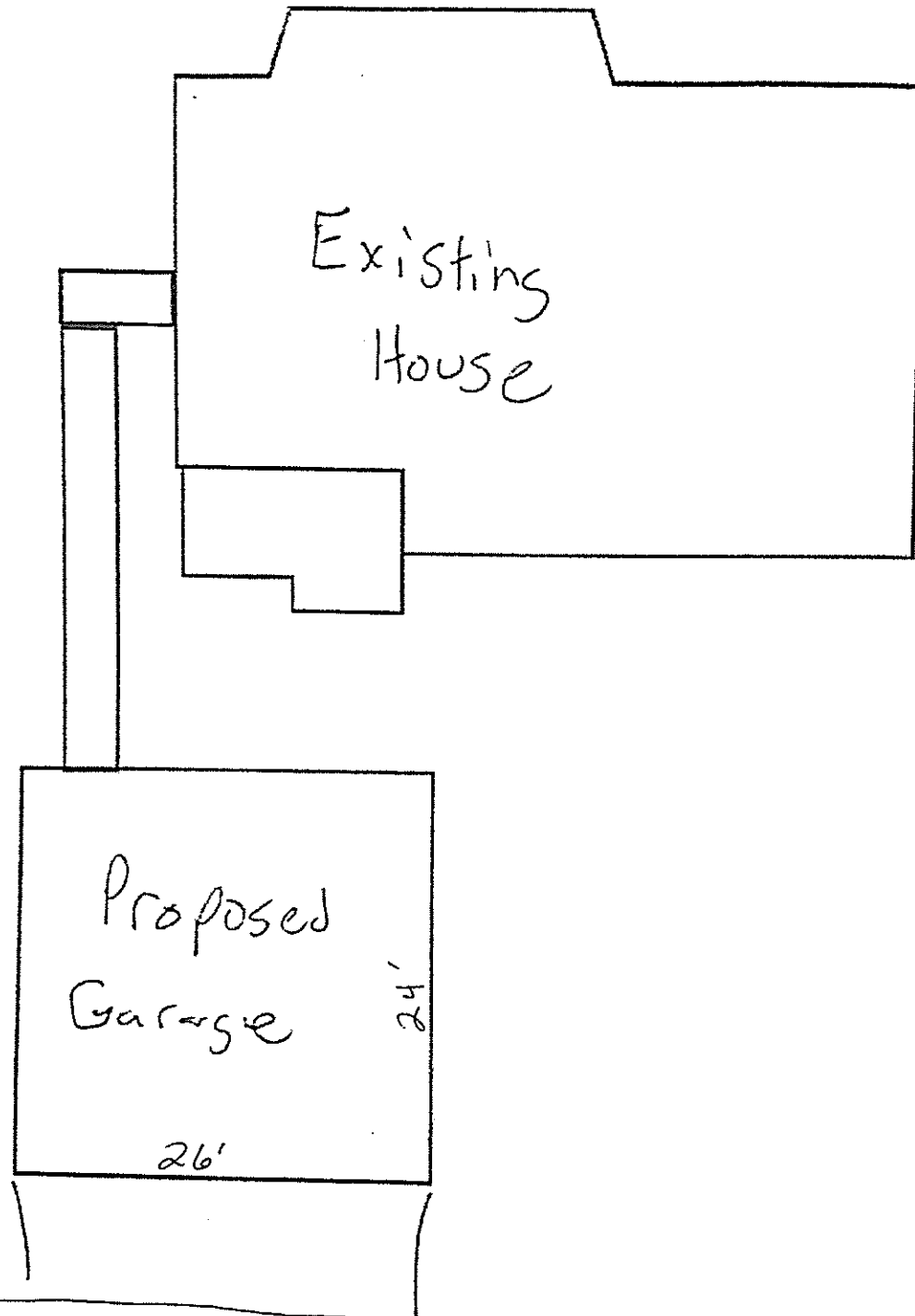
Build new 24 x 26 Garage - Fronts on alley - per attached drawings.

Contractor - Shaun Reynolds 4-12-16
Signature of Owner Date

Return application to: Fargo Planning and Development Department, 200 North 3rd Street, Fargo, ND 58102
Telephone: (701) 241-1474, Fax: (701) 241-1526

Office use only: Staff Contact Person _____
Staff Recommendation _____
Date _____

4" 54 5



Alley



City of Fargo, ND

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

909 9 St S

1:564

4/13/2016 1:52:32 PM

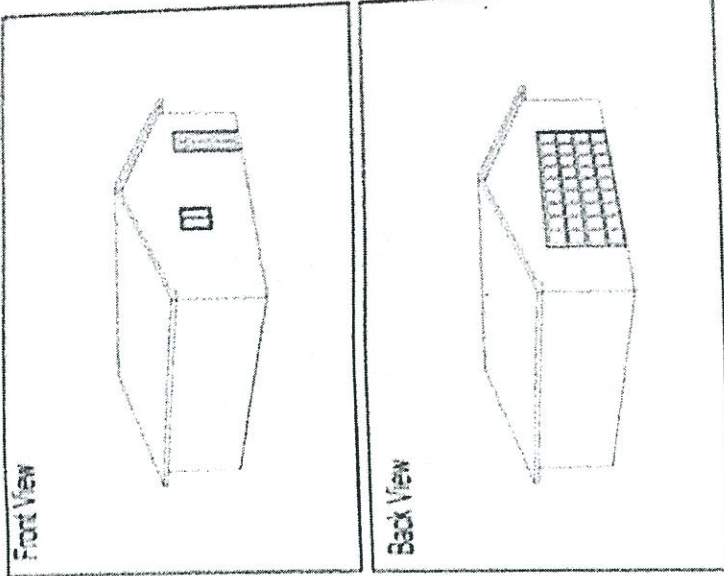
This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.





909





Roof Pitch 4/12

Options Selected:

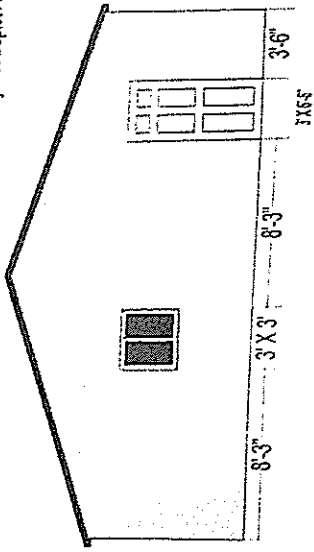
The options you have selected are:

- 15 LB Roof Felt
- 2 Rows Granular Ice & Water Barrier
- 1 - 36x56 Window - White Vinyl Utility
- 1 - 36x60 Service Door - CM1 6-Panel Steel RS
- 1 - 16x7 Overhead Door - Non-Insulated RP Brown

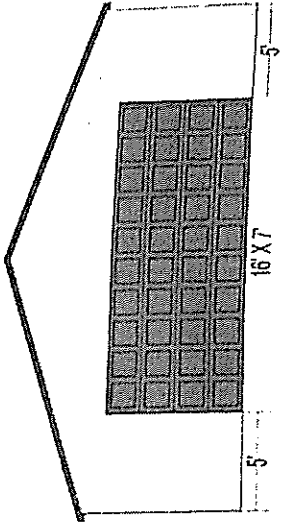
Items Selected:

- Gable roof w/ 4/12 pitch, Standard Trusses Z O.C.
- Truss Design Location Zip Code: 56103
- 2x4 Wall Framing Material
- 25' Wide X 24' Deep X 8' High
- Vinyl Dol 4" Lap Siding
- Kneko
- 7/16" OSB Wall Sheathing
- Typar Housewrap
- 12" gable/12" eave overhangs
- 7/16" OSB Roof Sheathing
- StormMaster Shake, Heather Blend Shingles
- Slant Back Vent (Metal), Brown
- Terra Bronze Aluminum Soffit & Fascia
- Terra Bronze Premium Roof Edge

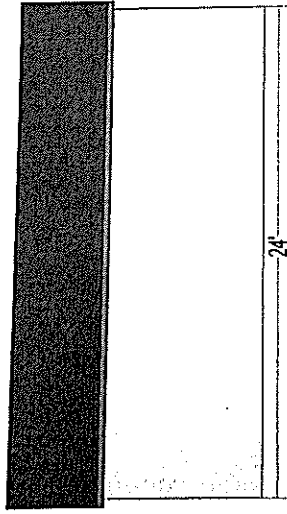
Illustration May Not Depict All Options Selected



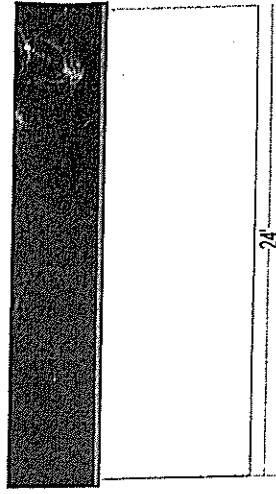
Gable Front View
(1) -



Gable Back View
(1) -



Eave Front View



Eave Back View

Building Size: 26 feet wide X 24 feet long X 8 feet high
Approximate Peak Height: 12 feet 8 inches (152 inches)

NOTE: Overhead doors may need to be "Wind Code Rated" depending on your building location.
Confirm the door requirements with your local zoning official before construction.

Menards-provided material estimates are intended as a general construction aid and have been calculated using typical construction methods. Because of the wide variability in codes and site restrictions, at final plans and material lists must be verified with your local zoning office. Menards is a supplier of construction materials and does not assume liability for design, engineering or the completeness of any material lists provided. Underground electrical, phone and gas lines should be located and marked before your building plans are finalized. Remember to use safety equipment including dust masks and eye and hearing protection during construction to ensure a positive building experience.