



PLANNING AND DEVELOPMENT  
200 Third Street North  
Fargo, North Dakota 58102  
Phone: (701) 241-1474  
Fax: (701) 241-1526  
E-Mail: [planning@cityoffargo.com](mailto:planning@cityoffargo.com)  
[www.cityoffargo.com](http://www.cityoffargo.com)

## MEMORANDUM

TO: Board of Adjustment  
FROM: Aaron Nelson, Planner *AN*  
DATE: January 20, 2015  
RE: Board of Adjustment Meeting

The next meeting of the Board of Adjustment will be held on Tuesday, January 27, at 9:00 a.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 241-1474 or [planning@cityoffargo.com](mailto:planning@cityoffargo.com). Thank you.

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**BOARD OF ADJUSTMENT**  
**Tuesday, January 27, 2015 9:00 a.m.**  
**City Commission Room**  
**AGENDA**

1. Approve Minutes of November 25, 2014 Meeting
2. Old Business
  - a) Update on DMU building materials discussion
3. New Business
  - a) Variance request – 821 5<sup>th</sup> Avenue South  
*Request for a variance of Section 20-0501 of the LDC. The requested variance is to allow a building addition to encroach into the required front setback area within the SR-3, Single-Dwelling Residential zoning district.*
  - b) Appeal of an Administrative Decision  
*Appellant claims that staff erred in determining that property was adjacent to "collector" roadway and therefore not permitted to have an Electronic Messaging Center sign larger than 48 square-feet, as outlined in Section 20-1307 of the LDC.*
  - c) Discussion on formation of LDC task force
  - d) Discussion on Board of Adjustment meeting time and location during new city hall construction
4. Other Business
5. Adjournment

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Board of Adjustment meetings are broadcast live on TV Fargo channel 12 and can be seen live by video stream on [www.cityoffargo.com/streaming](http://www.cityoffargo.com/streaming). They are rebroadcast each Tuesday at 9:00 a.m. for one month following the meeting.



People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.