

**REQUEST FOR INITIAL OR FINAL INSPECTION FOR  
TRAFFIC SIGNAL SYSTEMS**

Date \_\_\_\_\_ Initial      Final      (Circle One)

Improvement District/ Project #: \_\_\_\_\_

Location \_\_\_\_\_

Contractor \_\_\_\_\_

Attention: (Project Engineer) \_\_\_\_\_

**Substantial completion of construction on this project has occurred. We request that the project engineer schedule the appropriate City personnel for project inspection as scheduled below:**

Date \_\_\_\_\_ Alternate Date \_\_\_\_\_

Time \_\_\_\_\_ Time \_\_\_\_\_

Project engineer will notify appropriate City personnel.

Contractor shall have project foreman available for inspection.

Contractor shall provide all tolls for necessary handholes, pull boxes, and required testing.

Contractor shall submit request for inspection as follows:

1. After substantial completion of normal and routine construction and cleanup activities.
2. Ten days (minimum) prior to requested inspection date.
3. Include a completed copy of the Contractor's Pre- Initial Traffic Signal Inspection Checklist.

**Contractor shall request a Final Inspection when all punch list items are complete, using this same form along with a copy of the checklist with all punch list items initiated by the contractor showing that they have been completed.**

Project engineer / inspector shall final inspect punch list items and sign off when completed.

Contractor Signature \_\_\_\_\_