



# Fargo-Moorhead Metropolitan Council of Governments

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**To:** Cass Clay Food Commission  
**From:** Cass Clay Food Systems Initiative (CCFSI)  
Fargo-Moorhead Metropolitan Council of Governments (Metro COG)  
**Date:** January 5, 2017  
**RE:** Cass Clay Food Commission Agenda and Correspondence

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## 12<sup>th</sup> Meeting of the Cass Clay Food Commission

January 11, 2017 10:30 am – 12:00 pm

Location: Fargo City Commission Chambers

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| 10:30 am | 1. Welcome   |
|          | a. Approve Order & Contents of the Overall Agenda  |
|          | b. Review & Action on Minutes from November 9, 2016 ( <b>Attachment 1</b> )  |
| 10:35 am | 2. Commission Check-In – Chair Durand  |
| 10:40 am | 3. Transition of Chair & Appreciation for Chair Heidi Durand & At-Large Member<br>Jessica Arneson – Kim Lipetzky   |
| 10:45 am | 4. Selection of New At-Large Commission Member – Presentations & Vote<br><b>(Attachment 2)</b> – Adam Altenburg  |
|          | a. Chris Olson ( <b>Attachment 2a</b> )  |
|          | b. Kayla Pridmore ( <b>Attachment 2b</b> )   |
|          | c. Mara Solberg ( <b>Attachment 2c</b> )   |
| 11:00 am | 5. Municipal Composting Blueprint Discussion & Vote for Approval ( <b>Attachment 3</b> ) –<br>Joleen Baker   |
| 11:10 am | 6. Cottage Food Laws ( <b>Attachment 4a &amp; 4b</b> )   |
|          | a. Education: Understanding North Dakota and Minnesota Cottage Food Laws<br>& Food Safety Regulations – Suzanne Driessen, U of M Extension; and Julie<br>Garden Robinson, NDSU Extension |
|          | b. Cottage Food Laws Blueprint ( <b>Attachment 4c</b> ) – Joleen Baker   |
|          | c. Public Input  |
|          | d. Commission Discussion   |
| 11:40 am | 7. Final Selection of At-Large Commission Member – Chair Rasmussen   |
| 11:45 am | 8. Public Comment Opportunity – Chair Rasmussen  |
| 11:50 am | 9. Commission & Steering Committee Roundtable  |
| 11:55 am | 10. Commission Action Steps  |
|          | a. Gearing Up for Farmers Market Season Networking Event – February 7, 2017<br><b>(Attachment 5)</b>   |
|          | b. Next Meeting – March 8, 2017  |
| 12:00 pm | 11. Adjournment  |

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Cass Clay Food Commission meetings are taped and rebroadcast on cable channel TV Fargo 56 each Friday at 11:00 am. People with disabilities who plan to attend this meeting and need special accommodations should contact Savanna Leach at Metro COG at 701.232.3242. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Meeting minutes are available on the City of Fargo Let's Eat Local website at [www.letseatlocal.org](http://www.letseatlocal.org) and Metro COG's website at [www.fmmetrocog.org](http://www.fmmetrocog.org).

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