

**RENAISSANCE ZONE AUTHORITY
MINUTES**

Regular Meeting:

Tuesday:

March 10, 2016:

The Regular Meeting of the Renaissance Zone Authority of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 10:00 o'clock a.m., Thursday, March 10, 2016.

The Renaissance Zone Authority members present or absent were as follows:

Present: Dr. Dean Bresciani, Commissioner Dave Piepkorn, Bruce Furness, Cari Luchau, Deb Mathern

Absent: Commissioner Melissa Sobolik, Steve Swiontek

Acting Chair Commissioner Piepkorn called the meeting to order.

Item 1: Approve Order of Agenda

Member Mathern moved the Order of Agenda be approved as presented. Second by Member Furness. All Members present voted aye and the motion was declared carried.

Item 2: Establish RZA Chairperson: CONTINUED TO THE NEXT MEETING

Item 3: Recognition of Dr. Roger Gilbertson for 16 Years of Dedicated Service on the Renaissance Zone Authority

Acting Chair Commissioner Piepkorn recognized Dr. Gilbertson's service as a Member on the Renaissance Zone Authority.

Item 4: Minutes: Regular Meeting of December 17, 2015

Member Luchau moved the minutes of the December 17, 2015 Renaissance Zone Authority meeting be approved. Second by Member Mathern. All Members present voted aye and the motion was declared carried.

Item 5: Review application from DFI 1213 NP LLC (Rehabilitation) at 1213 NP Avenue North: APPROVED

Project Manager Mark Johnson, DFI Group, presented the proposal to rehabilitate the existing structure on this property, the former Mathison Building.

Planner Derrick LaPoint reviewed the criteria staff used during the analysis of the proposed project. Mr. LaPoint stated staff is recommending approval as the proposal does meet the guidelines and all required approval criteria.

Member Furness moved to approve the application submitted by DFI 1213 NP LLC and to grant the property tax exemption and the State income tax exemptions as allowed by the North Dakota Renaissance Zone law contingent upon completion of the project and

verification of costs. Second by Member Mathern. On call of the roll Members Mathern, Piepkorn, Furness, Luchau, and Bresciani voted aye. Absent and not voting: Members Sobolik and Swiontek. The motion was declared carried.

Item 6: Review Expanded RZ Boundary: APPROVED

Senior Planner Joe Nigg presented this item stating staff is requesting the Board's recommendation to bring this before the City Commission.

Member Furness moved to approve the expanded Renaissance Zone boundary as proposed and to forward the recommendation to City Commission for final consideration. Second by Member Mathern. On call of the roll Members Mathern, Piepkorn, Furness, Luchau, and Bresciani voted aye. Absent and not voting: Members Sobolik and Swiontek. The motion was declared carried.

Item 7: Update: Downtown City Center Comprehensive Plan RFP

Joe Nigg presented an update to the Board stating eighteen (18) proposals were received, and a City-appointed selection committee has narrowed the list to five (5) finalists. He noted the interviews for these five consulting teams will be conducted on March 17th and 18th. Mr. Nigg stated he will send out an invitation to the Board prior to these dates.

Item 8: Other Business

No other business was discussed.

The time at adjournment was 10:47 a.m.